






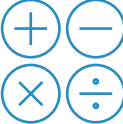
I am writing because I would like to ask your permission to attend the United Soccer Coaches Convention in Baltimore from January 15-19, 2020. The United Soccer Coaches Convention is the largest gathering of soccer coaches, administrators, and partners in the world.

I plan to network with other coaches and administrators as well as earn multiple educational diplomas in order to share this knowledge and my new connections throughout our organization. The presentations will not only cover coaching topics, but will also provide information on how to enhance my knowledge related to:

A huge benefit of this event is the ability to attend educational sessions in one location for five (5) days to earn multiple educational diplomas.

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The full Convention price is \$595, but can be reduced to \$395 by registering before December 11, 2019. I have listed and detailed all related expenses in the Convention Expenses Worksheet. Below is a rough breakdown of the Convention costs, for which I am seeking funding:

			
<b>AIRFARE</b>	<b>HOTEL</b>	<b>REGISTRATION</b>	<b>TOTAL:</b>
<i>(average cost round-trip)</i>	<i>(4 nights at \$149/night)</i>	<i>(Member rate before Dec. 11)</i>	
\$300	\$595	\$395	\$1,290

The knowledge I will gain from attending the 2020 United Soccer Coaches Convention will not only help me become a better coach and serve my players, but will also help our organization's growth. I appreciate your consideration for this tremendous professional development opportunity.

Regards,